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Acting Chief, Personnel Branch, A&M

11 December 1947

Executive for Administration and Management

Personnel Pool

1. You are authorized to establish a Personnel Pool for persons employed by CIA in grades CAF-1 through CAF-5 and their equivalent grade levels.
2. This pool will be for security cleared personnel awaiting permanent job assignments as well as for persons awaiting final security clearance who can be employed handling unclassified material.
3. A personnel ceiling of 50 positions is established for the remaining quarters of the fiscal year for the Personnel Pool. However, only the number of personnel who can be kept usefully occupied will be employed in the Pool.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

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Executive for  
Administration and Management

cc: Budget & Finance Br., A&M (1)  
IAS (1)  
Services Branch (1)

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